

DIARY

Special Ass't. (Admin.) for DD/I

Friday, 22 May 1953

25X1C10b

25X1A9a

25X1B4d

25X1A9a

1. After discussions with [redacted] and [redacted] referred back for further action their memo and attachments pertaining to [redacted]. Their request to the DD/I pertained to referral to the [redacted] of the Army paper for information and comment. It was agreed that [redacted] would draft an appropriate referral memo for DD/I's signature and, in turn, would secure the coordination of FE, ORR and OSI. 25X1A6a 25X1A8a

2. The DD/A has approved our request for purchase by General Services of the special equipment from the Eastman Kodak Company at an estimated cost of \$16,500 to facilitate the [redacted] and mounting of photographs under the [redacted] 25X1B4d

3. Held a meeting with the key representatives of the DD/I offices to discuss functional review of the emergency plans for the [redacted] group. I briefed the group on the results of the recent meeting of the CIA Committee on Emergency Planning which agreed that the following assumptions should govern the review of emergency plans from the functional standpoint: 25X1A6d

a. Assume that present responsibilities would be carried on in the event of emergency as amended by any special missions that may be assigned in the case of emergency. In turn, that plans based on these responsibilities would have to be amended from time to time as appropriate to reflect any change in our missions assigned to the Agency. In other words, "It was not the responsibility of the Committee to engage in war planning."

b. That emphasis should be placed on the functions that would have to be carried on during the first ten days of an emergency, assuming that that would be the maximum period during which the group would have to operate without securing support from the personnel surviving in Washington. Beyond this period, it is assumed that additional support can be phased into the operations from a priority basis.

It was agreed that each office would submit a breakdown of its present quota by activities and the number of individuals scheduled to go to perform that activity, classified between professional and clerical. It was further agreed that this group would then meet again to review the appropriateness of the present relationship of these activities among the offices. It may be found that there may be need to readjust the intra-office activities that would be required to be performed at [redacted] during the emergency period as well as to readjust present quotas among the offices. These quotas were originally allocated largely on the basis of percentage of authorized strength; whereas it may be essential from the functional standpoint that a greater portion of the DD/I quota be made available to OCI and ONE. The over-all Agency review from this functional standpoint may also indicate the need for the DD/I area to have a larger proportion of the 600 total than that presently allocated as compared with the requirements of DD/A, etc. 25X1A6d 25X1A9a

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